



EDUCATION
INNOVATION
SERVICE
COMMUNITY

Updating your FACULTY BIO

Note: We highly recommend typing your bio in a word document and then cutting and pasting the information into the system. That way if you experience any technical problems, you will not lose your work.

If you experience any technical difficulties while updating your bio, please reach out to the IT Service Desk at 800.747.8367 or 312.467.8600 (or just call 8600 if on campus).

Go to <http://www.thechicagoschool.edu/>
and click on **Faculty and Staff** at the
bottom of the page

The screenshot shows the footer of the website. At the top is a dark blue navigation bar with icons and text for 'Request Info', 'Visit', 'Application Center', '800.721.8072', and 'Admissions Events'. Below this is a black footer area. On the left is the school's logo and contact information. In the center is a grid of links, with a red arrow pointing to 'Faculty and Staff'. On the right are links for 'Consumer Disclosures', 'Privacy Policy', 'Non-Discrimination Policy', and 'Emergency Information'. At the bottom are social media icons and a copyright notice.

Request Info	Visit	Application Center	800.721.8072	Admissions Events
The Chicago School of Professional Psychology	Current Students	Faculty Finder	Consumer Disclosures	
Contact Us	Faculty and Staff	Career Opportunities	Privacy Policy	
800.721.8072	Alumni and Friends	Library	Non-Discrimination Policy	
	Media Room	Give Now	Emergency Information	
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Scroll down to **Faculty Profile** and sign in with your credentials to manage your bio



Faculty Profile

Please sign in with your credentials to manage your faculty profile.

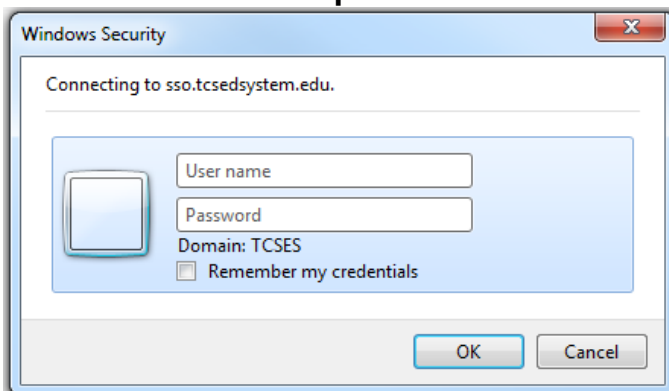
Faculty Profile Login



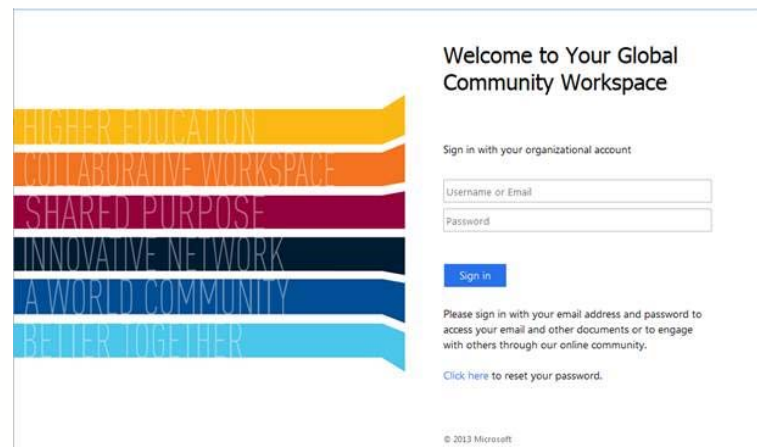
Access ePortal

ePortal Login

Internet Explorer:



Other Browsers:



Content of Biography

Required:

- Title/Program you belong to at TCSPP
- Bio narrative – please keep to two paragraphs
- Education
- Licensure(s)
- Areas of Expertise
- Campus Location
- Professional Memberships

Optional:

- Presentations
- Publications
- Community Involvement
- Q & A
- Media Appearances
- Photo

Photo



Profile Administration for Faculty & Staff

Update your public Faculty Profile by editing text within a section. Please refer to the instructions at the end of this page for more information on editing or adding information. Although you need to be logged in to edit your profile, it is preferable.

Click to select a photo from your computer and upload onto your bio.



View Profile

Profile Photo

Browse to Add Photo



Update your public Faculty Profile by editing text and selecting 'Add' and 'Save' buttons within a section. **Each section is saved individually.** Once a section is saved, changes will appear to the website.

Please refer to the instructions and examples next to each field before editing or adding information. Although you need not fill in each field, complete information is preferable.

▶ Biography
▶ Education History (1)
▶ Professional Memberships (0)
▶ Licenses (0)
▶ Community Involvement (1)
▶ Areas of Expertise (9)
▶ Media Exposure (0)
▶ Question and Answer (2)
▶ Presentations (15)
▶ Publications (0)
▶ Skills (9)

Biography

▼ Biography

Your biography is a short narrative that might include previous positions, research interests, a description of your private practice (if applicable), or any other data that you deem relevant for students, prospective students, media and other third parties. We suggest that your bio be no longer than one to two paragraphs, as you will be asked to fill in a significant amount of information in the other fields.

Last Updated 1/1/2016 by Initial Data Load

Save Biography

Education History

▼ Education History (1)

Please enter your degree(s) using one row for each degree. Begin with your bachelor's degree and move through to your doctorate and post-doctorate (if applicable).

Degree	Institution	
M.A. Literature - DePaul University	Chicago IL	- 
Add New Degree - eg. Psy.D.	eg. Northwestern University	+

Drag rows to re-order, then click Save to preview and commit changes.

Last Updated 1/1/2016 by Initial Data Load

Save Education

Professional Memberships

▼ Professional Memberships (0)

If you have participated in any significant activities or projects within the organization and wish to share that information, please do so within the narrative Biography text field.

Role	Organization	Web Site (optional)	
eg. Member	eg. Doctors Without Borders	eg. http://redcross.com	+

Drag rows to re-order, then click Save to preview and commit changes.

Save Memberships

Licenses

▾ Licenses (0)

Use one entry area for each license or certificate, and list licenses first.

License	Location	
eg. Clinical Psychologist	eg. Washington	+

Drag rows to re-order, then click Save to preview and commit changes.

Save Licenses

Community Involvement

Community Involvement (1)

Please use the following convention: your Title within the community organization and Name of organization. If you have participated in any significant activities or projects within the organization and wish to share that information, please do so within the Narrative Bio text field.

Role	Organization and Involvement	
	Volunteer Tutor, Midtown Center Chicago	-
eg. Volunteer	eg. Habitat for Humanity	+

Drag rows to re-order, then click Save to preview and commit changes.

Last Updated 1/1/2016 by Initial Data Load

Save Involvements

Areas of Expertise

▾ Areas of Expertise (3)

Please select from the following available areas of expertise and professional focus. We suggest that you choose up to 10 areas of expertise.

Mental Health/Psychopathology/Clinical Psychology

Mood Disorders/ Suicide

-

Psychology

Subdisciplines

-

Therapeutic/Theoretical Orientation

Developmental Psychology

-

Add

Expertise

Mood Disorders



Bipolar Disorder



+

Add or remove rows, then click Save to preview and commit changes.

Alphabetical sorting is applied automatically for display.

Last Updated 1/28/2016 by editor user

Save Expertise

Media Exposure

▼ Media Exposure (0)

To the extent you have been quoted in the media as an expert, you might want to include a listing of some of your media hits. We suggest that you limit this section to your five most recent and/or most significant (in terms of credibility of outlet) media hits.

Appearance

eg. CBS Morning News, State of Pharmacology, Feb. 16, 2014

+

Drag rows to re-order, then click Save to preview and commit changes.

Save Media Appearances

Question and Answer

▼ Question and Answer (0)

Below are the questions you may choose to answer. Although the questions help students and prospective students get to know you better, you need not answer all of them.

Please describe your teaching philosophy.

Please provide a statement or philosophy regarding the practice of psychology.

Why did you choose to enter the field of psychology?

What advice would you give to a student entering The Chicago School?

Add or update answers, then click Save to preview and commit changes.

Save Answers

Presentations

▾ Presentations (0)

Include as many presentations as you like, working in reverse chronological order (most recent presentation first). These will be displayed using APA style. (Preview Below)

Presentation Detail

Date	Title	Location	WebSite	Site Title	
	eg. Seminar on Menta	eg. Chicago, IL	http://apa.org	eg. American Psychok	+

Drag rows to re-order, then click Save to preview and commit changes.

Save Presentations

Publications

▼ Publications (0)

Include as many publications as you like, working in reverse chronological order (most recent presentation first). These will be displayed using APA style.

Add Publication

Select Type



Drag rows to re-order, then click Save to preview and commit changes.

Save Publications

Skills

Skills (3)

These skills fields are available to add additional keywords to your profile page representing your professional skillset. This is used to augment the profile search system.

Keyword or Keyphrase

lifespan psychology

-



multicultural training

-



psychology and spirituality

-



eg. PTSD

+

Last Updated 1/1/2016 by Initial Data Load

Save Skills

Campus Affiliation

Campus Affiliation (if applicable) Save



Official Role(s)

These are any roles you perform in addition to

- AVP Academic Affairs

Use the drop
down menu to
select your
campus

No Campus Selected
Downtown Chicago
Los Angeles
TCS Online
Irvine
Washington DC
New Orleans (XULA)

Personal Website

Title

title

URL

web address

Save

Official Role(s)

Official Role(s)

These are any roles you perform in addition to your primary title listed on the right.

- AVP Academic Affairs

Edit

Official Role(s)

These are any roles you perform in addition to your primary title listed on the right.

- AVP Academic Affairs

Edit

Role Manager

A role is defined as:
Prescribed or expected behavior associated with a particular position or status in a group or organization.

Role

AVP Academic Affairs × Remove

Add Additional

Cancel Save

Insert any roles you perform in addition to your primary title here

Personal Website

Personal Website

Title

URL



Include any links that are external to TCSP here. (Blogs, LinkedIn, etc.)

Contact Information

Official Role(s)

These are any

- AVP Acad

Personal W

Title

URL

Note: This information is maintained as a part of your employee staff record. Please request changes via your department manager.



Contact Information*

Name

Ted Scholz

Title

Associate Provost,
Teaching, Learning &
Faculty Affairs

Department

Faculty Development

Address

325 N Wells St
Chicago IL 60654

Office Location

Office Phone
312-467-8602

On-campus Ext.

Mobile Phone
773-407-8759

Fax
5000

Email

TScholz@
thechicagoschool.edu

Privacy Option
Hide The Above?

Yes

Last Profile Update: 12/18/2015 12:01:24 PM
Updated By: Data Load
Created On: 12/18/2015 12:01:24 PM
Created By: Initial Load
Unique Address: /Ted_Scholz
Username: tscholz
Live on Site:

Privacy Option

web address

Save

Last Profile Update: 1
Updated By: D
Created On: 1
Created By: In
Unique Address: /
Username: ts
Live on Site:

The privacy option controls whether your location and contact information appears on your bio. If you want this information displayed, change this option to 'No' and save.



325 N Wells St
Chicago IL 60654

Office Location

Office Phone
312-467-8602

On-campus Ext.

Mobile Phone
773-407-8759

Fax
5000

Email
TScholz@
thechicagoschool.edu

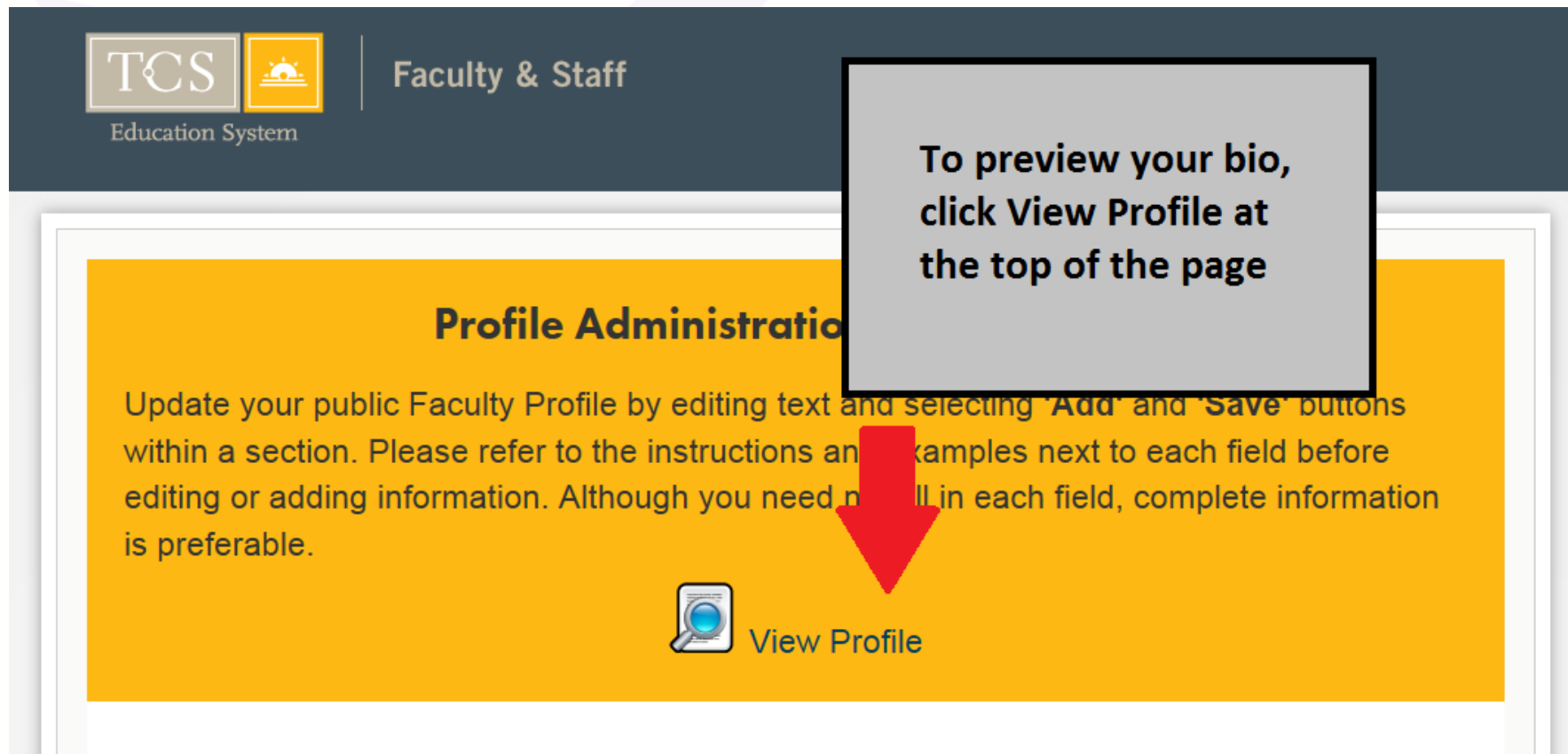
Privacy Option Hide The Above?

Yes

Save

* This information is maintained as a part of your employee staff record. Please request changes via your department manager.


Preview your Bio



TCS Education System | Faculty & Staff

Profile Administration

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 View Profile

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